MARK ESSICK
Sheriff-Coroner

CLINT SHUBEL
Assistant Sheriff
Law Enforcement Division

ALAN VERNON
Assistant Sheriff
Detention Division

Sonoma County Sheriff's Office

DATE: **January 17, 2019**

TO: Correctional Deputy Jesus Morfin

FROM: Lieutenant Eddie Engram

SUBJECT: Internal Affairs Investigation# **19-IA-0001**

This memorandum will formally notify you that I have been directed to conduct the above investigation, and further that you are the subject of that investigation. The focus of this investigation will be your alleged violation of the Sheriff's Office Rules and Regulations, specifically,

5.0 PROCEDURES

B. DUTIES, CONDUCT AND RESPONSIBILITY

3. Obey Policies and Procedures: Members shall obey and carry out all lawful Sheriff's Office and County policies, procedures, and other orders whether written or oral, specifically Policy 300 USE OF FORCE

4. Standard of Conduct: Members shall conduct their private and professional lives in such a manner so as to avoid bringing discredit upon the Sheriff's Office.

18. Reports and Records: Members shall promptly submit such reports and records as are required by the performance of their duties or by competent authority.

a. No member shall fail to disclose, or misrepresent material facts, knowingly delay, alter, remove or falsify official records, applications, examination form, nor cause to be entered inaccurate, false or misleading entries or information in any Sheriff's Office book, record, document, form, or report.

And,

c. No member shall knowingly sign or submit an inaccurate or false report, statement or affidavit.

It is alleged you violated this policy on or about January 11, 2019 in regards to Incident# M2019-0111-06, and your interaction with Inmate [redacted]

If the allegations against you are sustained, you could be in violation of Department Regulations, and could be subject to disciplinary action, up to and including termination of your employment status with the Department.

You are not to discuss this investigation, or the allegations, with anyone other than your legal representative or myself. This is a potentially serious matter and you would be wise to carefully follow these directives. Any violation of these directives will be considered an act of insubordination, and will certainly lead to disciplinary action against you, up to and including a termination of your employment with this Department.

I would like to schedule an interview with you as soon as possible. Please confer with your representative and contact me to set the actual date and time on your interview no later than January31, 2019. If you have any questions, please contact me at 565-1423.

Correctional Deputy Jesus Morfin

1/17/19
Date

Lieutenant Eddie Engram
Professional Standards Unit

Sonoma County Sheriff's Office

MARK ESSICK
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January 17, 2019

Correctional Deputy Jesus Morfin

Until further notice in writing by an authorized designee of Sheriff Mark Essick, you are ordered not to use your peace officer powers as a member of the Sonoma County Sheriff's Office. The Sheriff's Office does not authorize you to take any law enforcement action. As such, you are ordered to surrender your Sonoma County Sheriff's Office Identification and Proximity Card, your concealed weapons permit as well as all Sonoma County Sheriff's Office issued weapons. You are also prohibited from carrying a concealed firearm as your concealed weapons permit has been suspended. This order does not prohibit you from exercising your rights as a citizen to make a citizen's arrest or other privileges you may enjoy as a citizen.

Any failure on your part to follow the order contained in this memorandum will be considered insubordination and may result in disciplinary action being taken up to and including termination of your employment.

If you have any questions about this memorandum or further events related to this order, you can call me at 565-1423.

If you are served with a subpoena or other work related request requiring you participation, please contact Sgt. Buchignani at 565-8732

Mark Essick
Sheriff-Coroner

_____
Employee signature

By:_____
Lt. Eddie Engram
Professional Standards Unit

CC: Assistant Sheriff
Administration Division Captain
Administrative Services Officer

Sonoma County Sheriff's Office

MARK ESSICK
Sheriff-Coroner

CLINT SHUBEL
Assistant Sheriff
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Detention Division

January 17, 2019

To: Correctional Deputy Jesus Morfin

This is to formally notify you that your appointing authority, Sheriff Mark Essick, has ordered you to be placed on Administrative Leave, per Civil Service Regulation 12.2A (or 12.2 B). This leave status commences today and will continue until further notice.

You will be assigned to the Sheriff's Personnel Bureau, with duty hours of Monday through Friday 0800 - 1700 hours and Sergeant Mechelle Buchignani (707-565-8732) will be your immediate supervisor. During these working days and hours, you are ordered to remain available for contact and you are to call Sgt. Buchignani at 0900 hours each day unless otherwise directed so she is aware of your whereabouts. You shall also provide Sgt. Buchignani with a working telephone number.

Until further notice, you are directed not to enter, or attempt to enter any non-public area of any Sheriff's Office facility for any purpose whatsoever. The only exception to this order would be if you have the specific permission from your supervisor, or direction from Sheriff Essick, or his designee to enter any such facility.

If you are served with a subpoena or other work related request requiring your participation, please contact Sergeant Buchignani.

Mark Essick
Sheriff-Coroner

By: _____
Eddie Engram
Lieutenant
Internal Affairs
565-1432

_____ _____
Employee's Signature Date